

## Rental Income

Tax Year: \_\_\_\_\_

Name \_\_\_\_\_ S.I.N. \_\_\_\_\_

D.O.B. \_\_\_\_\_ MM/DD/YY

Rental property Address: \_\_\_\_\_

Rent Period from \_\_\_\_\_ to \_\_\_\_\_

Is it also your Principle Residence? \_\_\_\_\_ If YES, Indicate Personal Use % \_\_\_\_\_

**Income:** Total income for the year: \_\_\_\_\_

**EXPENSES:** Indicate Total for the year

|  |    |
|--|----|
| Advertising                              | \$ |
| Insurance                                | \$ |
| Interest on Mortgage (Only the interest) | \$ |
| Legal, Accounting and Professional Fees  | \$ |
| Repairs and Maintenance*                 | \$ |
| Management and Administration Fees       | \$ |
| Property Taxes                           | \$ |
| Utilities                                | \$ |
| Office Expenses (If Applicable) *        | \$ |
| Automobile Expenses (If Applicable) *    | \$ |
| Other (Specify)                          | \$ |

\*Some Restrictions apply.

If you purchased a new rental property during the year, please provide the following information:

1. Full address
2. Cost (before GST) of the building (you should also provide the cost of the land, separately)
3. If available, please provide the purchase documents

**Home Office Expenses** (If applicable) Business use % \_\_\_\_\_

Home Office usage Period: From \_\_\_\_\_ To \_\_\_\_\_

**EXPENSES:**

|  |    |
|--|----|
| Heat                                     | \$ |
| Hydro                                    | \$ |
| Water                                    | \$ |
| Insurance                                | \$ |
| Repairs and Maintenance*                 | \$ |
| Rent OR Property Taxes                   | \$ |
| Interest on Mortgage (Only the interest) | \$ |
| Other (Specify)                          | \$ |
| Other (Specify)                          | \$ |

\*Some Restrictions apply.

**Automobile Expenses** (If applicable)

Automobile Make \_\_\_\_\_

Vehicle Purchase Date \_\_\_\_\_ MM/DD/YY

Total KMs driven during the year \_\_\_\_\_ KMs

Total KMs driven to earn income (Exclude KMs to and from your home) \_\_\_\_\_

Automobile Business use Period: From \_\_\_\_\_ To \_\_\_\_\_

**EXPENSES:** Indicate Total for the period stated above

|                              |    |
|------------------------------|----|
| Fuel                         | \$ |
| Repairs and Maintenance      | \$ |
| Insurance                    | \$ |
| Licensing or Registration    | \$ |
| Interest and Finance Charges | \$ |
| Leasing Costs                | \$ |
| Capital Cost Allowance (CCA) | \$ |
| Parking                      | \$ |
| Other (Specify)              | \$ |

**REMINDER:** The Canada Revenue Agency requires you to keep a detailed log outlining dates, number of kilometers, and destinations to allow for a deduction of vehicle expenses.